



**LOS ANGELES UNIFIED SCHOOL DISTRICT  
MEMORANDUM**

**TITLE:** Comprehensive Assessment Program: District Assessments 2018-2019

**NUMBER:** MEM-6700.2

**ISSUER:** Frances Gipson, Ph.D., Chief Academic Officer  
Division of Instruction

**DATE:** June 18, 2018

**PURPOSE:** The purpose of this memorandum is to provide information about the District assessments for 2018-2019. This document specifies the District assessments by subject and/or course, and eligible student population, inclusive of grades Expanded Transitional Kindergarten (ETK) through 12. It also provides the 2018-2019 assessment schedules in calendar form.

**MAJOR CHANGES:** This memorandum replaces MEM 6700.1 dated June 21, 2017. This revision recommends specific Interim Assessment Blocks (IABs) for English language arts (ELA) and mathematics in elementary and secondary schools. The IABs should be administered and scored at least once in the Fall 2018 and once in the Spring 2019. For grade 10, schools have the option to administer the Interim Comprehensive Assessment (ICA) in lieu of the two IABs. For grades K-2, the ELA district interim assessments have been replaced with the curriculum embedded unit assessment for Benchmark or Wonders.

**BACKGROUND:** The Comprehensive Assessment Program (CAP) includes a portfolio of interim and diagnostic assessments to support and inform instruction. In addition, the CAP includes assessments designed to meet state and federal guidelines and mandates, as well as optional assessments for instructional support. For detailed information regarding state and federal mandated testing, please refer to reference guide REF-050096 *State and National Mandated Testing Calendars*, dated June 5, 2018.

**GUIDELINES:** For 2018-2019, the CAP provides a portfolio of required assessments for instructional support, as well as assessments required in order to meet state and federal mandates. See these tables below containing assessment information.

**ROUTING**  
 Local District Superintendents  
 Administrators of Instruction  
 School Principals  
 Assistant Principals  
 Department Chairs  
 GATE Coordinators  
 PSAT Coordinators  
 Testing Coordinators



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**Portfolio of Required Assessments for Elementary Grades  
Expanded Transitional Kindergarten (ETK)-5/6**

<b>Elementary Assessments</b>	<b>Students/ Subject(s)</b>	<b>Grade(s)</b>	<b>Frequency/Windows</b>
Desired Results Developmental Profile 2015 (DRDP)**	All	ETK/ Early Education Centers/ California State Preschool Programs	Initial assessment required within 60 days of enrollment; subsequent assessments required every 6 months
Dynamic Indicators of Basic Early Literacy Skills (DIBELS)**	ELA All	K-5/6	Three times a year: BOY: August 6-September 21 MOY: November 26-February 1 EOY: May 1-June 7
Curriculum Embedded Unit Assessment for Benchmark or Wonders	ELA All	K-2	At least once a year
District Interim Assessment	Math All	K-2	At least once a year
Otis-Lennon School Ability (OLSAT-8)***	All	2	Once during early spring
IDEL–Spanish Language Literacy	Dual Language Education Programs, Spanish	K-3	Three times a year: BOY: August 6-September 21 MOY: November 26-February 1 EOY: May 1-June 7
California Spanish Assessment (CSA)****	English Learners  Dual Language Education Programs, Spanish	3-5/6	April 1-June 7
Korean Language Test (KLT)	Dual Language Education Programs, Korean	1-5/6	Once a year May 1-31
Mandarin Language Test (MLT)	Dual Language Education Programs, Mandarin	3-5/6	Once a year April 23-May 23



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English Language Proficiency Assessments for California (ELPAC)** Initial	English Learners	ETK-5/6	July 1, 2018-June 30, 2019 Administered only once in the student's school experience within 30 calendar days from enrollment.
ELPAC** Summative	English Learners	ETK-5/6	Once annually until reclassification (February-April). <i>Students who enroll from May 1<sup>st</sup> to May 31<sup>st</sup> must be tested by the May 31.</i>
Smarter Balanced (SB) Interim Assessment Block (IAB)*	ELA All	3-6	At least once during August 14-November 16 and at least once during November 26-March 1
SB IAB*	Math All	3-6	At least once during August 14-November 16 and at least once during November 26-March 1
Reading Inventory**	English Learners	6 for reclassification purposes	Twice a year October 22-November 16 April 29-May 24
Language Assessment Scales (LAS) Links*****	Probable Standard English Learners  Standard English Learners	1-5/6	BOY: August 20-September 17 MOY: January 22-February 18

\* *Schools electing to administer an assessment other than the recommended SB IAB, must submit the waiver request, Attachment C, by October 15, 2018 to their respective Local District Director.*

\*\**Required assessments that meet state/federal mandates. Results from DIBELS MOY and EOY are used for EL reclassification purposes.*

\*\*\**Required District Assessment for Gifted/Talented Identification.*

\*\*\*\**The CSA is to be administered to Spanish-speaking English Learners in grades 3-11 who have been enrolled in a US school for 12 months or less. The CSA will also be administered to students in grades 3-11 who are participating in Spanish dual language education programs.(See REF-050096)*

\*\*\*\*\**Probable Standard English Learners who receive one or more At Risk Data Warnings (see Chapter 5 EL/SEL Master Plan) will take the LAS Links Assessment to receive Academic Language Proficiency Levels and formative data that can be used to provide targeted academic language support for Standard English Learners.*



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**Portfolio of Required Assessments for Secondary Grades 6-12**

<b>Secondary Assessments</b>	<b>Students/ Subject(s)</b>	<b>Grade(s)</b>	<b>Frequency/Windows</b>
SB IAB*	ELA	6-11	One each semester Fall: August 14-November 16 Spring: November 26-March 1
SB IAB*	Math	6-11	One each semester Fall: August 14-November 16 Spring: November 26-March 1
PSAT/NMSQT	ELA/Math	10 Required 11 Optional	Once a year during October
Reading Inventory**	English Learners	6-12 for reclassification purposes	Twice a year October 22-November 16 April 29-May 24
English Language Proficiency Assessments for California (ELPAC)** Initial	English Learners	6-12	July 1, 2018-June 30, 2019 Administered only once in the student's school experience within 30 calendar days from enrollment.
ELPAC** Summative	English Learners	6-12	Once annually until reclassification (February-April). <i>Students who enroll from May 1<sup>st</sup> to May 31<sup>st</sup> must be tested by the May 31.</i>
California Spanish Assessment (CSA)***	English Learners  Dual Language Education Programs, Spanish	6-11	April 1-June 7
Korean Language Test (KLT)	Dual Language Education Programs, Korean	6-12	Once a year May 1-31
Mandarin Language Test (MLT)	Dual Language Education Programs, Mandarin	6-7	Once a year April 23-May 23



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Language Assessment Scales (LAS) Links****	Probable Standard English Learners  Standard English Learners	6-11	BOY: August 20-September 17 MOY: January 22-February 18
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*\* Schools electing to administer an assessment other than the recommended SB IAB, must submit the waiver request, Attachment C, by October 15, 2018 to their respective Local District Director.*

*\*\*Required assessments that meet state/federal mandates.*

*\*\*\* The CSA is to be administered to Spanish-speaking English Learners in grades 3-11 who have been enrolled in a US school for 12 months or less. The CSA will also be administered to students in grades 3 – 11 who are participating in Spanish dual language education programs.(REF-050096)*

*\*\*\*\*Probable Standard English Learners who receive one or more At Risk Data Warnings (see Chapter 5 EL/SEL Master Plan) will take the LAS Links Assessment to receive Academic Language Proficiency Levels and formative data that can be used to provide targeted academic language support for Standard English Learners.*

**Smarter Balanced Interim Assessment Blocks Guidance**

**Optional Schedule for K-2 English Language Arts Interim Assessments**

Schools are required to administer one K-2 curriculum embedded unit assessment a year, but are highly encouraged to administer one each semester. Below is a suggested schedule for administering the K-2 ELA assessments twice per year.

Grade	Fall Testing Window	Spring Testing Window
K-2	Benchmark Unit 2	Benchmark Unit 6 (does not include writing for Kindergarten)
	Wonders Unit 1	Wonders Unit 4

The tables below include the recommended 2018-2019 IABs in ELA and mathematics for each grade level. Schools are required to administer two IABs for both ELA and mathematics during the assessment windows of August 14-November 16 and November 26 -March 1.

**Elementary ELA Recommended IABs**

Grade	Fall Testing Window	Spring Testing Window
3	Read Informational Text	Read Literary Texts
4	Read Informational Text	Read Literary Texts



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<b>5</b>	Read Informational Text	Read Literary Texts
<b>*6</b>	Read Informational Text	Read Literary Texts

*\*This recommendation is for 6<sup>th</sup> grade classes at elementary schools only.  
Note: On both the Read Informational Text and Read Literacy Text IABs, one item requires hand scoring. For information on how to hand score, visit the Elementary Literacy website at <https://achieve.lausd.net/Page/5223>*

**Elementary Mathematics Recommended IABs**

<b>Grade</b>	<b>Fall Testing Window</b>	<b>Spring Testing Window</b>
<b>3</b>	*Numbers and Operations in Base Ten (NBT) <b>OR</b> Operations and Algebraic Thinking (OA)	Performance Task
<b>4</b>	NBT	Performance Task
<b>5</b>	NBT	Performance Task
<b>6</b>	Performance Task	Expressions and Equations

*\* Grade 3 in schools following the My Math scope and sequence will likely not be finished teaching all of the domains of OA content until mid-February. In Grade 3, NBT does not have major clusters, and is not critical work of the grade, but the NBT would be appropriate as a fall semester IAB for schools following the scope and sequence of My Math. Schools that want to give an assessment that has major clusters at grade 3 might consider using the OA IAB as a formative assessment, even though instruction may not be completed in the domain, in lieu of NBT for the fall.*

**Secondary ELA Recommended Interim Assessment Blocks**

<b>Grade</b>	<b>Fall Testing Window</b>	<b>Spring Testing Window</b>
<b>6</b>	Argument Performance Task	Editing
<b>7</b>	Explanatory Performance Task	Editing
<b>8</b>	Explanatory Performance Task	Edit/Revise
<b>9</b>	Grade 8 Research	High School Read Info Text
<b>10</b>	High School Revision	High School Read Literary Text
	<b>OR</b> ICA (computer & teacher scoring) *- no IAB in Spring	
<b>11</b>	High School Explanatory Performance Task	High School Editing

*\*In grade 10, schools that administer an ICA are yielding better results on the SB summative assessment. Schools are encouraged to administer the ICA for formative purposes.*



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**Secondary Mathematics Recommended Interim Assessment Blocks**

<b>Grade</b>	<b>Fall Testing Window</b>	<b>Spring Testing Window</b>
<b>6</b>	Cell Phone Performance Task	Expressions and Equations
<b>7</b>	Camping Performance Task	Expressions and Equations
<b>8</b>	Expressions & Equations I	Baseball Tickets Performance Task
<b>Algebra 1</b>	Algebra and Functions I Linear Functions, Equations, and Inequalities	Seeing Structure in Expressions/Polynomial Expressions
<b>Geometry</b>	Congruence	Geometry and Right Triangle Trigonometry
<b>Algebra 2</b>	Algebra and Functions II Quadratic Functions, Equations, and Inequalities	Teen Driving Restrictions Performance Task

For continuous enrollment schools (Option, Continuation, etc.), administration of required SB IAB Performance Task can be scheduled to accommodate school programming.

**IMPORTANT INFORMATION REGARDING SMARTER BALANCED INTERIM ASSESSMENTS**

- Every school is expected to designate a CAASPP Testing Coordinator who will be trained by the Student Testing branch in all procedures and policies regarding the Smarter Balanced system. Contact the Student Testing Branch at (213) 241-4104 for more information.
- The Test Operation Management System (or TOMS), which is the interface for management of Smarter Balanced Assessments, is likely to be updated for the 2018-2019 school year near the start of September. School-site CAASPP Coordinators will be aware of the implications for interim assessment administration before and after that date.
- **STANDARDIZED vs NON-STANDARDIZED** (manner of administration): When creating test sessions for the IABs or ICA, a prompt will appear asking the user to select between **STANDARDIZED** or **NON-STANDARDIZED** as the manner of administration. We recommend **NON-STANDARDIZED**, but be aware, regardless of selection, the assessment content and reporting will be identical (beyond an indicator of which manner of administration was selected).



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**RELATED  
RESOURCES:**

**Portfolio of *Optional Assessments***

Assessment	Subject	Grades	Source
Desired Results Developmental Profile	All	ETK	achieve.lausd.net/Page/489
Program Assessments (Benchmark and Wonders)	ELA	3-5/6	Benchmark Universe Mc-Graw Hill Connect-Ed
District Interim Assessments	ELA/Math	3-12	achieve.lausd.net/ccss
District Integrated Unit	Science/History	3-5	achieve.lausd.net/ccss
NGSS Interim Assessments	Science	3-5	achieve.lausd.net/ccss
District Interim Assessments	Science/History	6-12	achieve.lausd.net/ccss
ACT	ELA/Math	9-11	ACT
SAT	ELA/Math	9-11	College Board

For further information on assessment descriptions, access, eligibility, and reporting requirements please refer to the respective policies listed here:

- REF-5777.5 *Transitional Kindergarten Implementation*, dated July 12, 2016
- MEM-051137.0 *Elementary Literacy Assessments DIBEL Next/IDEL/TRC*, dated June 7, 2018
- MEM-5936.5 *2017-2018 OLSAT-8 Administration to Second Grade Students*, dated January 18, 2018
- REF-5619.6 *Reclassification of English Learners*, dated August 1, 2017
- MEM-6543.2 *2017 PSAT/NMSQT Administration*, dated September 6, 2017
- REF-050096 *State and National Mandated Testing Calendars*, dated June 5, 2018
- 2018-2019 English Learner & Standard English Learner Master Plan

For elementary and secondary ELA intervention programs and resources please visit the respective website:

- Elementary: <https://achieve.lausd.net/Page/5223>
- Secondary: <https://achieve.lausd.net/Page/4469>





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**ASSISTANCE: LAUSD Office Help**

Assessments	Platforms	Help Contact Information
DIBELS/TRC/ IDEL	mClass	Division of Instruction (DOI) Elementary Literacy, (213) 241-5333
SB IABs	TOMS	Office of Data and Accountability Student Testing Branch, (213) 241-4104
Reading Inventory	Web-based	DOI Multilingual Multicultural Education Department, (213) 241-5582
OLSAT-8	Paper	DOI Advanced Learning Options, (213) 241-6444
ELPAC	Web-based/Paper	Office of Data and Accountability Student Testing Branch, (213) 241-4104
PSAT/NMSQT	Paper	DOI Advanced Learning Options, (213) 241-6444
KLT and MLY	Paper	DOI Dual Language/Bilingual Programs Department (213) 241-5582
LAS Links	Web-based	DOI Access, Equity and Acceleration, (213) 241-3340

For additional information or support regarding access, contact the Comprehensive Assessment Program, Student Testing Branch at (213) 241-4104. For assessment content or policy inquiries, contact the P12 Instruction at (213) 241-5333.

- ATTACHMENTS:** Attachment A: *Glossary of Terms*  
 Attachment B: *Elementary and Secondary Comprehensive Assessment Program Schedule for Grades K-12*  
 Attachment C: *Alternative Assessment Waiver Request*



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ATTACHMENT A

<b>Glossary of Acronyms</b>	
ACA	Alternative Curriculum Assessment
ACT	American College Testing
BOY	Beginning of the year
CELDT	California English Language Development Test
CAP	Comprehensive Assessment Program
DIBELS	Dynamic Indicators of Basic Early Literacy Skills
DOI	Division of Instruction
DRDP	Desired Results Developmental Profile
ELPAC	English Language Proficiency Assessment for California
EOY	End of the year
IAB	Interim Assessment Block
ICA	Interim Comprehensive Assessment
IDEL	Indicadores Dinámicos del Éxito en la Lectura
KLT	Korean Language Test
LAS LINKS	Language Assessment Scales Links
MLT	Mandarin Language Test
MOY	Middle of the year
OLS	Oral Language Screener
OLSAT-8	Otis-Lennon School Ability Test, Eighth Edition
PSAT 1, NMSQT	Preliminary Scholastic Aptitude Test 1, National Merit Scholarship Qualifying Test
RI	Reading Inventory
SAT	Scholastic Aptitude Test
SBA	Smarter Balanced Assessment
TOMS	Test Operations Management System
TRC	Text Reading Comprehension



SCHOOL NOT IN SESSION/  
UNASSIGNED/  
HOLIDAY

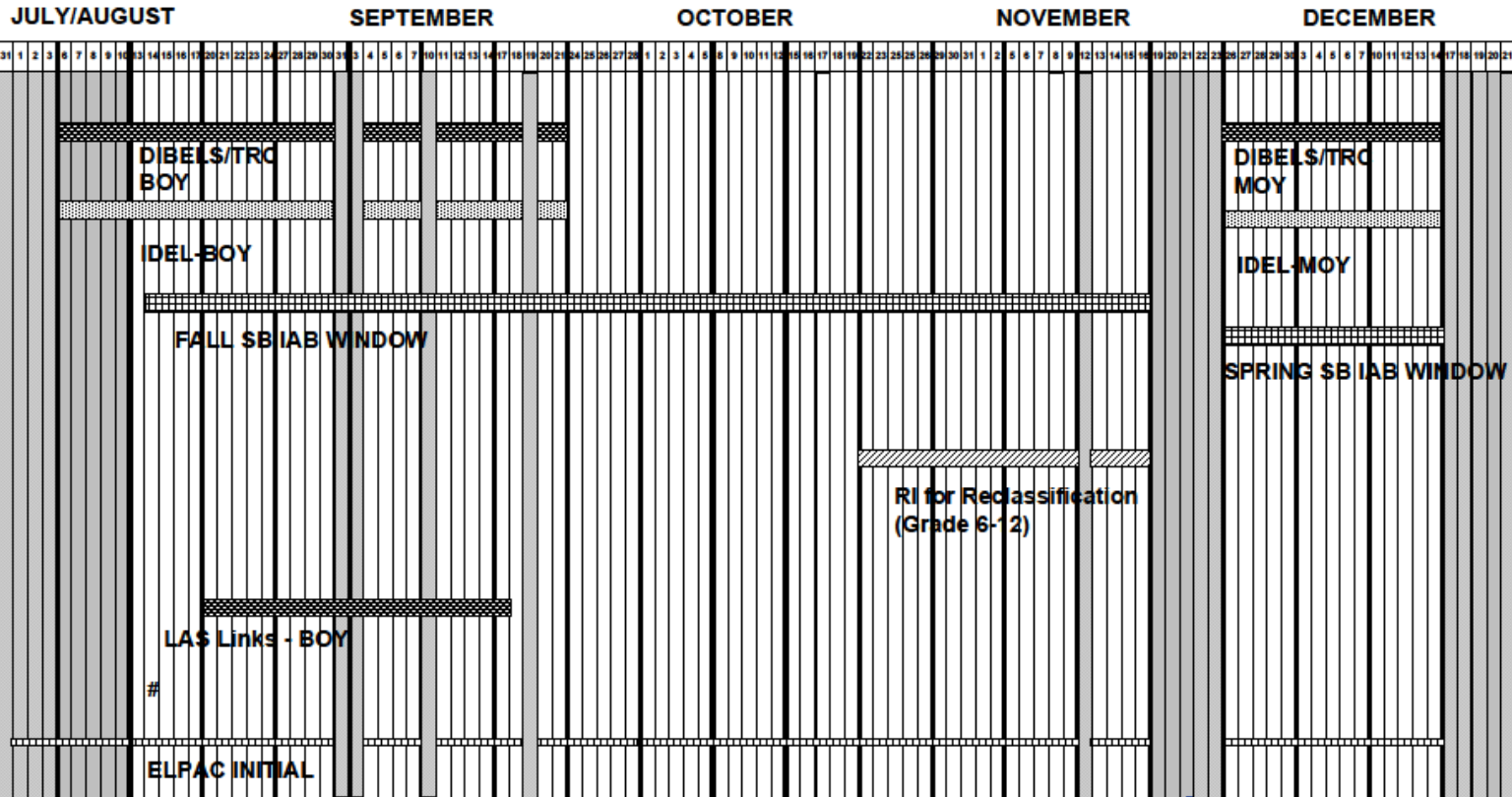


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2018-2019 Comprehensive Assessment Program Schedule

ATTACHMENT  
B

K-12



**COMPREHENSIVE ASSESSMENT PROGRAM KEY**

**DIBELS/TRC**  
 BOY – Beginning of Year  
 MOY – Middle of Year  
 EOY – End of Year

**IDEL**  
 I-BOY – Beginning of Year  
 I-MOY – Middle of Year  
 I-EOY – End of Year

**INTERIM ASSESSMENTS**

FALL and SPRING WINDOWS

GRADES 3-11: Smarter Balanced Interim Assessment Blocks (1 fall and 1 spring each for ELA and Mathematics)

RI for Reclassification (Grade 6-12)

LAS Links for Probable SEL and SELs, Grades 1-11

ELPAC Initial should be administered in first 30 days of enrollment  
 # = First Day of Instruction



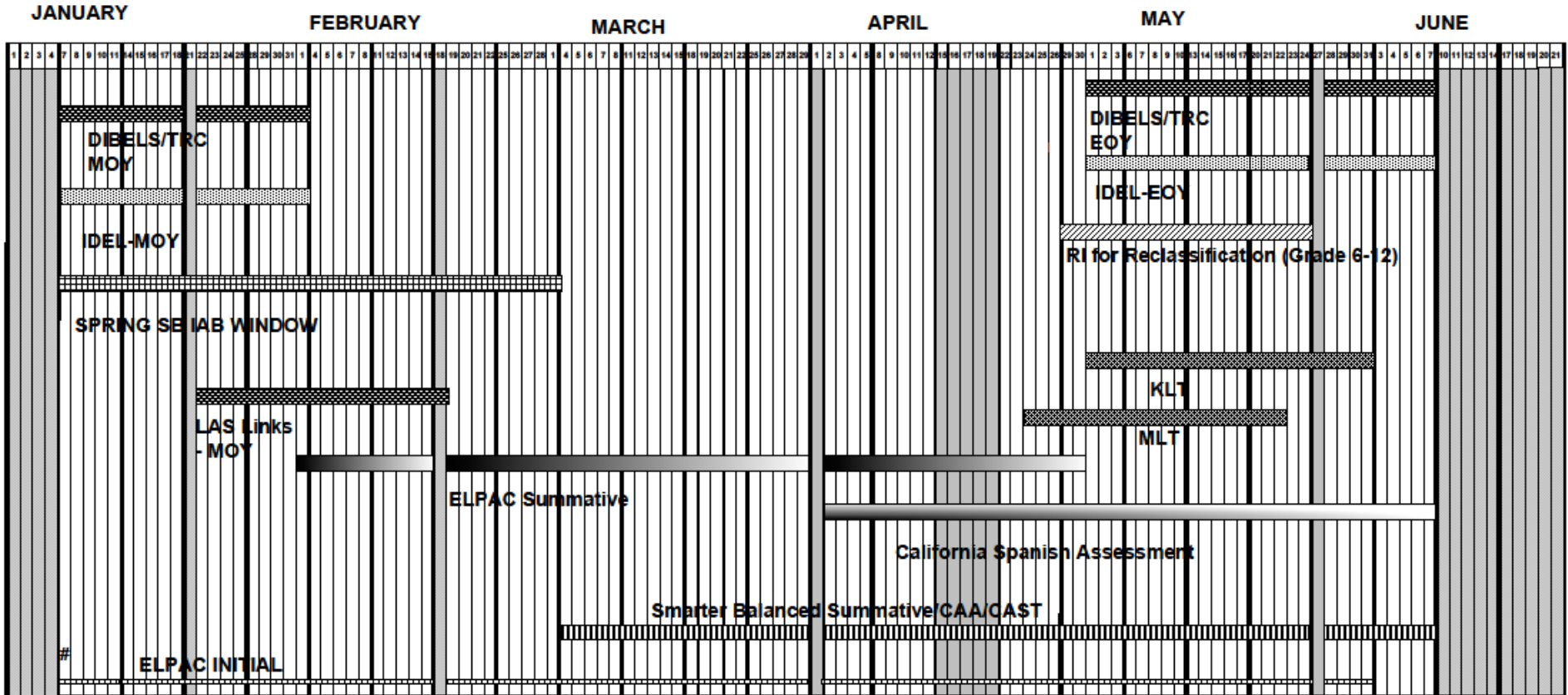
SCHOOL NOT IN SESSION/  
UNASSIGNED/  
HOLIDAY



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2018-2019 Comprehensive Assessment Program Schedule

ATTACHMENT  
B

K-12



# = First Day of Second Semester

ELPAC Summative   
 Smarter Balanced Summative/CAA/CAST  
 California Spanish Assessment

**COMPREHENSIVE ASSESSMENT PROGRAM KEY**

DIBELS  
 BOY - Beginning of Year  
 MOY - Middle of Year  
 EOY - End of Year  
 IDEL  
 I-BOY - Beginning of Year  
 I-MOY - Middle of Year  
 I-EOY - End of Year  
 RI for Reclassification (Grade 6-12)  
 KLT/Korean Language test (Gr. 1-12)  
 MLT/Mandarin Language Test (Gr. 3-7)  
 LAS Links for Probable SEL and SELs, Grades 1-11

**INTERIM ASSESSMENTS**

GRADES 3-11: SB Interim Assessment Blocks (1 fall and 1 spring each for ELA and Mathematics)



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ATTACHMENT C

<b>Alternative Assessment Waiver Request</b> <i>Due to Local District by October 15, 2018</i>			
School leadership will meet and consult on choosing to use the Smarter Balanced Assessment Interim Assessment Blocks (SB IAB) or an alternative assessment to support student success on the SB Summative. If their chosen interim assessment is an assessment other than the SB IABs then schools must submit this waiver request by October 15, 2018 to their respective Local District.			
<b>Required Assessment</b>	<b>Waiver Requested</b> <i>Check all that apply</i>	<b>Subject/Grade Levels</b> <i>e.g. Algebra 1; grades 3-5</i>	<b>Alternative Assessment</b> <i>Describe the replacement assessments</i> <input type="checkbox"/> See attachment, check if applicable
<b>English Language Arts SB IAB</b>	<input type="checkbox"/> #1 Window <input type="checkbox"/> #2 Window		
<b>Mathematics SB IAB</b>	<input type="checkbox"/> #1 Window <input type="checkbox"/> #2 Window		

**School Name:** \_\_\_\_\_ **Local District: (Circle one)**  
*Central, East, Northeast, Northwest, South, West*

**Location code:** \_\_\_\_\_ **Director:** \_\_\_\_\_

**Telephone number:** \_\_\_\_\_ **Contact person email:** \_\_\_\_\_

**Principal Name:** \_\_\_\_\_

**Principal Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

-----Office Use Only-----

**Local District Superintendent or Designee Print Name:** \_\_\_\_\_

**Local District Superintendent or Designee Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Approved       Not Approved

*Return signed form to school, file copy in Local District offices, and forward a copy to the Division of Instruction, Attn: Dr. Derrick Chau, Senior Executive Director, P-12 Instruction.*